**SASD EXECUTIVE BOARD MEETING MINUTES**

**Sioux Falls Convention Center
Wednesday, August 7, 2024**

President Welch called the meeting of the 2023-2024 Executive Board to order at 4:32 pm.

**Executive Board Members Present:** Donavan DeBoer, Linda Steele, Kathy Holter, Jared Olson, Kim Aman, Todd Foster, Amanda Olinger, Lana Main, Shannon Smith, Jennifer Lowery, Dr. Joe Graves

**Staff Present:** Executive Director Rob Monson, Adm. Asst. Kara Brandlee

**Executive Board Members Absent:** Kevin Nelson, Sam Jacobs, Dr. David DeJong

**QUORUM ESTABLISHED**

**Motion: Agenda: Gottlob** moved, seconded by **DeBoer** to approve the agenda **[carried unanimously]**

**Motion: Minutes: Olinger** moved, seconded by **Steele** to approve the April 4, 2024, meeting minutes. **[carried unanimously]**

**Financial Report:**  Executive Director Monson reported that for the fiscal year ending June 30th, SASD exceeded its dues budget, achieving 107% of the target. Expenses remained within expectations, with no out of the ordinary costs. The fiscal year ended with a net gain of $51,745.41. SASD has a total of $339,846.13 in certificates of deposit. Executive Director Monson commented that a non-profit association, such as SASD, should have 100% of its budget in reserves.

**Motion: Financial Report: Foster** moved, seconded by **Gottlob** to approve the April, May, June and July 2024 SASD financial reports. **[carried unanimously]**

**Audit Report:** Executive Director Monson reported on the annual SASD audit that was conducted on July 23rd. The audit committee stated that they were impressed with the accuracy and transparency of the records. (Copy of audit letter was put in Dropbox for the Executive Board.)

**Motion: Audit Report: DeBoer** moved, seconded by **Smith** to accept the 2024 audit report. **[Carried Unanimously]**

**Strategic 5 Year Plan:** This recurring agenda item allows Executive Director Monson to review one section of the Strategic Plan at each board meeting. At this meeting, Rob reviewed Section 1.

**Professional Development Opportunities:** Executive Director Monson asked for any ideas or thoughts on any professional development opportunity that they would like to see SASD sponsor.

Rob stated that he is currently working with Sam Kerr to hold a 504 Administrator Training.

**COMMUNICATIONS**

**Recognition of Outgoing Board Members:** Executive Director Monson recognized outgoing board members: Jennifer Lowery, Nick Gottlob and Sam Jacobs.

President Welch officially passed the gavel to the 2024-2025 SASD President Donavan DeBoer.

 **ADJOURN: Olson** moved, seconded by **Gottlob** to adjourn the 2023-2024 SASD Executive Board meeting at 4:56 PM. [**carried unanimously]**

**INCOMING BOARD MEETING**

President DeBoer called to order the meeting of the 2024-2025 Executive Board at 5:18 PM

**Executive Board Members Present:** Joel Bailey, Monica Waltman, Samantha Weaver, Laura Welch, Linda Steele, Kathy Holter, Jared Olson, Kim Aman, Todd Foster, Amanda Olinger, Lana Main, Shannon Smith, Dr. Joe Graves

**Executive Board Members Absent:** Kevin Nelson, Dr. David DeJong

**QUORUM ESTABLISHED**

**2024-2025 Budget:** Executive Director Monson presented the proposed budget for 2024-25 to the Executive Board, noting that dues are SASD’s primary funding source. He explained that while he typically increases the dues budget by 2% each year, he opted for a 3% increase for 2024-25, due to exceeding dues for the 2023-24 fiscal year. The total budgeted amount is $485,848.00

 **Motion: 2024-2025 Budget: Holter** moved, seconded by **Main** to accept the 2024-2025 SASD budget. **[carried-unanimously]**

**Committee Assignments:** Executive Director Monson appointed the following as chairs for the SASD Standing Committees:

\*Legislative Committee - Dr. Becky Guffin

\*Professional Member Services Committee – Nick Gottlob

* Preschool Committee – Eric Knight

**Motion: Committee Assignments: Foster** moved, seconded by  **Steele** toapprove Eric Knight, Dr. Becky Guffin and Nick Gottlob as committee chairs. **[carried unanimously]**

**Check Co-Signers:** Executive Director Monson appointed , Travis Dovre, Business Manager- Pierre; Holly Nagel, CFO ASBSD and Heath Larson, Executive Director ASBSD as SASD check co-signers.

**Motion: Check Co-Signers: Olson** moved, seconded by **Welch** to have Travis Dovre, Holly Nagel and Heath Larson serve as SASD check co-signers. **[carried unanimously]**

 **NEW BUSINESS**

**SASD Policy Handbook:**  Executive Director Monson asked the Executive Board to review the Policy Handbook that was sent to them via Dropbox. The Board will review and approve the handbook at the next Board Meeting in October.

**SASD Student Loan:** Executive Director Monson reported that since 2016, SASD has offered student loans to teachers and administrators pursuing advanced degrees. These loans are to be paid in full within three years. Currently, two loan recipients, owing a total of $3,406.72, were sent to a collection agency this spring. However, since these loans are on tribal land, SASD has limited authority in recovering the funds. During the SASD audit in July, it was suggested that these loans be written off. After discussion the following motion was made:

**Motion: Delinquent SASD Student Loans: Olson** moved, seconded by **Aman** to write off the two delinquent student loans and to write off accounts that are less than $5.00.  **[carried unanimously]**

**SASD Vehicle:** Executive Director Monson reported that the SASD vehicle was damaged in a recent hailstorm. Progressive has deemed the car a total loss and offered to issue a check for $23,475.78. Alternatively, SASD can choose to keep the car and receive 50% of the payout. After discussion the following motion was made:

**Motion: SASD Vehicle: Olinger** moved, seconded by **Foster** for SASD to take the full amount from Progressive and for Executive Director Monson to negotiate on a new vehicle with a maximum price of $35,000.00. **[carried unanimously]**

**Professional Development Opportunities:** Executive Director Monson asked for any ideas or input on professional activities.

**COMMUNICATIONS**

**President’s Remarks:** President DeBoer expressed his enthusiasm for working with Executive Director Monson this year in his role as the SASD President. With 23 years of experience as an administrator, he reflected on the valuable advice he received from a mentor who encouraged him to engage and be involved in his professional organizations. He shared his gratitude for that mentor and the learning opportunities that shaped his career.

**Executive Director’s Report:** Executive Director Monson reported on the following:

1. SASD just recently hosted, along with KSB Law, Title IX Workshops in Douglas, Aberdeen and Harrisburg which were well attended. Rob stated that a conjunction on these regulations has recently come out, but that could be lifted at any time. Rob also added that SASD charged $300.00 for this workshop as KSB charged SASD $30,000.00 to put on this training and SASD was unsure on the number of attendees and wanted to make sure that the expenses were covered.
2. Reported that Senator Rounds approached SASD a week ago about speaking to attendees at Joint Convention, but that unfortunately this afternoon Senator Rounds had to cancel that appearance.
3. SASD will be sponsoring Artificial Intelligence (AI) Training in September.
4. This fall SASD will be hosting a President/Vice-President training.
5. Currently working on a 504 Training with Sam Kerr.
6. Executive Director Monson predicts that vouchers will be a “hot” topic this legislative session along with Initiative Measure 28. ASBSD voted at their board meeting earlier today that they will be formally against this measure.
7. Working with TIE on the Aspiring Leaders Program which SASD previously hosted with DOE.

**Parent Group Reports:** Parent group representatives gave brief updates on their respective parent groups.

**ADJOURN: Foster** moved, seconded by **Steele** to adjourn the meeting at 6:12 pm. **[carried unanimously]**