**MINUTES**

**SASD EXECUTIVE BOARD MEETING  
Arrowwood CedarShores; Oacoma, SD & Zoom**

**Tuesday, April 8, 2025**

Due to the absence of President DeBoer, Vice-President Bailey presided over the meeting which was called to order at 12:31 PM

**Executive Board Members Present:** Laura Welch, Monica Waltman, Jared Olson, Kathy Holter, Lana Main, Kim Aman

**Staff Present:** Rob Monson, Executive Director and Kara Brandlee, Administrative Assistant

**Executive Board Members Absent:** Donavan DeBoer, Samantha Weaver, Amanda Olinger, Todd Foster, Shannon Smith, Kevin Nelson, Dr. Joe Graves, Dr. David DeJong

**QUORUM ESTABLISHED**

**Motion: Agenda: Waltman moved**, seconded by **Olson** to approve the agenda. **[carried**–**unanimously]**

**Motion: Minutes: Holter** moved, seconded by **Welch t**hat the February 4, 2025, minutes be adopted. **[carried-unanimously]**

**Financial Report:** Executive Director Monson reported that SASD budgeted $484,848.00 for the year and has already exceeded that amount, with current revenues totaling $533,023.79. While associate memberships are slightly behind expectations, bringing in $8,500 to date, the overall financial outlook remains strong. Monson noted that he has begun working on the 2025–26 budget and reminded the board that they receive monthly financial reports from Kara, which includes the credit card and Rob’s mileage spreadsheet. He concluded by affirming that SASD remains in excellent financial health.

**Motion: Financial Report: Waltman** moved, seconded by **Olson** to approve the February and March 2025 financial reports. **[carried**–**unanimously]**

**UNFINISHED BUSINESS  
  
Review of Strategic Plan:** Executive Director Monson commented that at each Board Meeting he plans to review one section of the Strategic Plan. At today’s meeting, Rob reviewed Section III, Professional Learning and Services.

**Professional Development Opportunities:** Executive Director Monson stated that this is a standing agenda item, where he asks the Board for any thoughts or ideas for future development opportunities.

**NEW BUSINESS**

**EXECUTIVE SESSION  
  
Motion: Executive Session: Welch moved**, seconded by  **Bailey** to move the Board into executive session. **[carried unanimously]**

The SASD Executive Board moved into the executive session at 12:43 PM and came out of executive session at 1:18 PMand the following motions were made:

**Motion: Kara Brandlee salary/benefits 2025-2026: Olson** moved, seconded by  **Welch** that Kara Brandlee will receive a 2% increase in pay and will be paid $3,060.00 in salary to be paid twice a month. **[carried unanimously]**   
  
**Motion: Rob Monson salary/Benefits 2025-2026: Olson** moved, seconded by  **Bailey** that Rob Monson for the 2025-2026 contract year will receive a 2% increase in pay and will be paid an annual salary of $192,270.00. In addition, Mr. Monson will receive severance of 1/3 of unused sick leave upon separation. **[carried unanimously]**

**COMMUNICATIONS**

**SASD Update:**

1. Executive Director Monson reported that last week SASD along with Compass Partners in Learning held the Future Leaders in Education Retreat in the hills.
2. Rob will be meeting tomorrow with Roger DeGroot along with a few other legislators and superintendents to get a head start on next year’s legislative session.
3. Next week, in Sioux Falls, Rob will be meeting with Tom Oster, Wade Pogany and Dianna Miller about the possibility of conducting listening sessions across the state with school administrators.
4. SASD “Wild West” conference will be held June 11-13th.
5. ASBSD/SASD Joint Convention will be held August 7-8. SASD is currently accepting proposals for breakout sessions until this Friday, April 11th

**Parent Group Reports:** Board members gave updates on each of their respective parent groups.

**ADJOURN: Holter** moved, seconded by **Olson** to adjourn the meeting at 1:30 PM. **[carried-unanimously]**