K12 Document Management

software

training

support
K12 Document Management

Best Practice:

The Paper Dilemma

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Back to **School**

- K12 Document Management Challenges
- School Priorities
- Successful Schools
- How You Can Solve the Problem
On average, what percentage of what we learn, do we forget on any given day

80%
Wasted Time & Money

- Paper Records double every 3 years
- 80% Of all information paper-based
- $120 To find a misplaced document
- $220 To reproduce a lost document

Source: Price Waterhouse Coopers
The Paper Dilemma

Text

Email

JPG

Video
Human Resources
- Core HR Files
- Benefits
- Payroll
- Incident Management
- Credentialing
- Continuing Ed

Student Records
- Core Student Files
- IEPs
- Transcripts
- Correspondence

Finance, Admin & Operations
- AP Invoices
- AR Documents
- Purchase Requests
- Legal documents
- Board Agenda/Minutes
- Tax & Audit Documentation
K12 Priorities

Accessibility

Collaboration

Compliance

Audit Readiness

Security
Solution Dilemma

• To build or not to build?
  • Would take years to develop
  • K12 Schools need it now

• Find the right solution
  • Sound Architecture
  • Longevity in the market
  • K12 Experience
  • Good integration tools
  • Similar Corporate Culture
    • Customer service oriented
    • Low customer attrition
Experience

- K12Docs Roots
  - Government Criminal Justice Certified
  - Law enforcement grade security
<table>
<thead>
<tr>
<th>Succeeding Schools</th>
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<tbody>
<tr>
<td>Grand Forks Public School</td>
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<tr>
<td>Northern Cass School District 97</td>
</tr>
<tr>
<td>Hillsboro School District</td>
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<tr>
<td>Fessenden-Bowdon Public School District</td>
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<td>Kilideer Public School District 16</td>
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<td>Urbandale CSD</td>
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K12Docs Included Modules

- Financial (core and all add-on modules)
- Student Records
- Board Minutes & Meetings
Early Adopter Program

• Priority implementation of K12Docs
• A local device to simplify setup and serve as a secured gateway to the cloud
• Focused use of the Financial module in a 30-60 day window beginning Nov 1
• Potential of weekly calls to collect feedback
• After 30 days:
  • One time fee billed
  • 3 months free (prorated FY billing)
• Early Adopter release dates: 10/23 (on-prem) and 10/28 (online)
• Email sales@su-inc.com for more info