**SASD ADMINISTRATIVE LOAN APPLICATION**

The School Administrators of South Dakota (SASD) has established a loan fund with the intent of helping to build the capacity of School Administration in South Dakota. The intent of this loan program will be for current educators to further their education.

The following Guidelines have been established:

Applicants must hold a current teaching certificate.

Applicants must specify on their applications what administrative program they are planning to begin or continue working on and how their studies will help them begin or advance their career in school administration.

Successful applicants will be given a no interest loan of up to $2,500, (depending on number of applicants). The recipient must become a student member of SASD or be a current member while the loan is in place.

Applications are to be sent to the Executive Director no later than DECEMBER 15 for the SPRING SEMESTER and AUGUST 15 for the FALL SEMESTER) in the year of the intended academic study.  A committee will review the applications and successful applicants will be notified no later than DECEMBER 30 for the spring semester and August 30 for the fall semester.  Once the promissory note has been signed and received by SASD, the check will be drawn and issued with the next month’s check run.

The maximum amount will be at the discretion of the SASD Executive Board based on the number of applicants. However, most loans will be $2,500 or less depending on number of applicants.

Please complete the application on the following page and email it to:

Rob.monson@sasd.org

**SASD ADMINISTRATIVE LOAN APPLICATION**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDRESS INFORMATION**

Street Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_

**CURRENT EDUCATION INFORMATION**

What school district are you currently employed with:

What building are you working in if more than one in your district:

Please tell us what role you are currently serving in your district:

**FUTURE PLANS**

What degree are you working towards:

What university or other place of higher learning are you planning to attend:

Do you plan to work as an administrator in SD upon completion of your degree?

**INTENT**

Do you understand you will sign a promissory note if you are awarded a loan?

Please circle one: YES NO

Do you understand you are required to become a “Student Member” of SASD if you are not already a current member? (cost of $30.00 per year)

Please circle one: YES NO

I understand the deadline for application is December 15 for the spring semester and August 15 for the fall semester

Please circle one: YES NO

What amount are you requesting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_