



ASSOCIATION OF SCHOOL BUSINESS OFFICIALS OF SOUTH DAKOTA

South Dakota Association of School Business Officials
Minutes of the Board of Directors' Executive Meeting
January 30, 2014

The Board of Directors of the South Dakota Business Officials held an Executive Meeting on January 30, 2014, at 12:09 p.m. at the Tea Area School District Office in Tea, South Dakota. All actions were passed on unanimous vote unless otherwise indicated.

OFFICERS AND DIRECTORS PRESENT:

Angela Arlt, President	Kathy Cleveland, Member
Susan Kurtz, President-Elect	Rod Fischer, Member
Stephanie Hubers, Vice President	Dale Weiss, Member
Kathy Holter, Secretary	Craig Bruening, Member
Marcia Sherman, Treasurer	

Angela Arlt, President, called the meeting to order.

APPROVAL OF AGENDA

Moved by Dale Weiss, seconded by Craig Bruening to approve the agenda.

APPROVAL OF MINUTES

Moved by Rod Fischer, seconded by Craig Bruening to approve the board of director's minutes of September 24, 2013.

The September 25, 2013 SDASBO Business Meeting Minutes were reviewed.

APPROVAL OF FINANCIAL REPORTS

Moved by Dale Weiss, seconded by Rod Fischer to approve the treasurer's reports as presented. Reports consisted of the financial status report, bills for approval and the 2013-2014 Fiscal Budget. The 2014-2015 Preliminary Fiscal Budget was reviewed.

COMMITTEE REPORTS

Susan Kurtz reported that the Record Retention Manual was now available on the SD Bureau of Administration website. The Accounting Standards Committee will be meeting during Spring Conference.

MEMBERSHIP REPORT

Membership reports were not available at this time. There are currently no known retirees. Kathy Holter distributed a preliminary list of time award recipients.

REVIEW CONFERENCE CONCERNS

The 48th Annual Spring Conference Concerns and assignments were reviewed.

OTHER BUSINESS

Conference surveys from Fall 2013 were reviewed.

Matt Flett, ASBSD Assistant Protective Services Director, has offered to provide jump drives to all SDASBO members with the handouts preloaded.

Moved by Dale Weiss, seconded by Stephanie Hubers to award any SDASBO member who successfully achieves SFO Certification with \$200.00 to help defray costs of the application and exam fees.

Moved by Rod Fischer, seconded by Kathy Cleveland approving Marcia Sherman to replace Pennee Clanton as SDASBO Treasurer and approving the bank resolution which removes Stephanie Hubers as a signer on the account. Secretary Kathy Holter will also be added as an authorized signer.

The following officers and directors will be installed at the Spring Conference:

Susan Kurtz, President	Rod Fischer, Director 2015
Stephanie Hubers, President-Elect	Brett Burditt, Director 2015
Vice President	Kathy Cleveland, Director 2016
Kathy Holter, Secretary	Craig Bruening, Director 2016
Marcia Sherman, Treasurer	Director 2017
Angela Arlt, Past President	Director 2017

Dave Janak and Kathy Cleveland will be asked to fill the Vice President vacancy. Angela Arlt will also work with the nominating committee to fill the Director 2017 vacancies.

Moved by Susan Kurtz, seconded by Stephanie Hubers approving a \$1,500.00 sponsorship from SDASBO to a non-board member wishing to attend the ASBOI Conference. An application process will be used to select the recipient.

Upcoming events were reviewed. The ASBOI Conference will be in Orlando, FL this fall. The board would also like to continue offering the Debit/Credit Workshop.

SPRING CONFERENCE PLANNING

The Spring Conference agenda was planned.

ADJOURNMENT

Moved by Kathy Cleveland, seconded by Rod Fischer to adjourn at 2:57 p.m.

Kathleen A. Holter, Secretary