



ASSOCIATION OF SCHOOL BUSINESS OFFICIALS OF SOUTH DAKOTA

South Dakota Association of School Business Officials
47th Annual Fall Business Meeting
September 25, 2013

South Dakota Association of School Business Officials President, Angela Arlt, called the meeting to order at 12:06 p.m. on September 25, 2013.

APPROVAL OF MINUTES

Moved by Stephanie Hubers, Mid-Central Educational Coop, seconded by Sheila Beermann, Vermillion, to approve the minutes of the April 24, 2013 business meeting. Motion carried.

APPROVAL OF FINANCIAL REPORTS

Moved by Sherry Hansen, Tripp/Delmont, seconded by Marsha Polzin, Baltic, to approve the financial reports as presented. Motion carried.

Financial reports consisted of the financial status from July 1, 2013 to September 23, 2013, approval of bills from July 1, 2013 to September 23, 2013, and the 2013-2014 budget.

INTRODUCTION OF COMMITTEE CHAIRS/CO-CHAIRS

The following members were thanked for leading their committees:

- Nominating: Trista Hedderman
- Professional Development: Georgia Sandgren
- SASD Executive Board: Lory DuFrain & Susan Proefrock
- Technology: Jason Bietz
- Mentor Program: Terri Gaikowski
- Audit Committee: Mitch Brooks
- Constitution & Bylaws: James Vogel
- Membership/Time Awards: Kathy Holter
- Publications & Newsletter: Lori Jansen
- Accounting Standards: Susan Kurtz
- Legislative/Delegate Assembly: Trista Hedderman
- Human Resources: Jennifer Koehler
- Records Retention: Susan Kurtz

COMMITTEE REPORTS

Reports were presented as follows:

- Records Retention – Susan Kurtz
A final draft of the document has been completed. It will be sent to the state for adoption and in place by January 1st, 2014. Moved by Janet Karel, McCook Central, seconded by Barb Littel, Dell Rapids, approving the Records Retention document for adoption. Motion carried.
- SASD Update – Susan Proefrock

OTHER BUSINESS

Bill Lynch, ASBSD, and Georgia Sandgren, Black Hills Special Services, reported on the ASBOI SFO program.

Moved by Georgia Sandgren, Black Hills Special Services, seconded by Susan Proefrock, Belle Fourche, approving the payment of SASD dues for retirees for the first year after their retirement effective with the most recent retiring business officials. Motion carried.

ADJOURNMENT

Moved by Rod Fischer, Garretson, seconded by Dale Weiss, Menno, to adjourn at 12:24 p.m. Motion carried.

Kathleen A. Holter, Secretary